



City of Rockville Ethics Commission

Minutes

Black-Eyed Susan Conference Room

Meeting No. 16-08

Wednesday, September 7, 2016 at 6:30 PM

Commissioners Present: Eugene Thirolf, Kris Dighe, Rosanne Hurwitz, Jaime Espinosa

City Staff : Eliot Schaefer

- I. Convene
Meeting convened.
- II. Approval of Agenda
Motion to approve the agenda was made by Commissioner Hurwitz, seconded by Commissioner Dighe, and passed unanimously (4-0).
- III. Approval of Minutes
July 14, 2016 – Motion to approve minutes from the July 14, 2016 meeting was made by Commissioner Dighe, seconded by Commissioner Hurwitz, and passed 3-0-1, with Commissioner Espinosa abstaining.
- IV. Review and Approval of Local Government Ethics Law Annual Certification
Chairman Thirolf reviewed the Local Government Ethics Law Annual Certification (Form 26) with the Commission. Commissioner Hurwitz moved to authorize the City Attorney to complete, execute, and submit the form to the State Ethics Commission. The motion was seconded by Commissioner Dighe and passed unanimously.
- V. Discussion on Unsolicited Gifts
The Commission continued its discussion on unsolicited gifts. The Commission instructed City staff to make revisions to the Disposition of Unsolicited Gifts guidance memorandum.
- VI. Old/New Business
 - Commissioner Espinosa pointed out that Ethics Commission meetings were not listed in the Rockville Reports newsletter. City staff indicated they would look into the reason for the omission.
 - City staff informed the Commission of an inquiry regarding the Financial Disclosure Statements that was made by an applicant to the Board of Appeals.

- City staff pointed out that pursuant to the Rules of Procedure for the Ethics Commission, the Commission was required to elect a new chair or reelect the current chair to serve a one-year term. Commissioner Dighe nominated Chairman Thirolf to continue serving as chair, which was seconded by Commissioner Espinosa. Chairman Thirolf accepted the nomination. The motion passed unanimously (4-0).
- Chairman Thirolf informed the Commission of conversation that he had with the Acting Police Chief regarding ethics training. The Acting Police Chief requested online ethics training.
- The Commission's next meetings are Wednesday, October 5, 2016 at 6:30pm; Wednesday, November 9, 2016 at 6:30pm.

VII. Adjournment

Motion to adjourn was made by Commissioner Dighe, seconded by Commissioner Hurwitz, and passed unanimously (4-0).